

## Discontinuation of Service Workgroup

Meeting- September 23<sup>rd</sup>, 2015

Present: Shannon Merchen, Amy Doss, Sherry Taylor, Josh Kendrick, Joe Davidson, Lynn Morley  
(telephone conference)

- Introductions were done of everyone on the phone and a brief discussion of why they were interested in this work group
- Shannon asked if phone conference would work for everyone, consensus was yes
- Reviewed the outcome of our group: recommendations to DDP on the Discontinuation of Services Rule and draft a handbook/guidelines to accompany the rule

Group decided to discuss the rule line by line for the first meeting and make suggestions on changes:

(1) Addition of children's services/family not participating in wavier services is needed

(2) OK

(3) (a) OK

(b) make a list of what we look for to consider to be "thorough documentation of past and current efforts made by the provider and others" add a timeframe for "past" (how many months, years etc. do we expect documentation?)

-Define "others" in the guidelines

(4) Schedule a meeting regardless of a "proper notice"

- clarification needed regarding the 2 day meeting, is it scheduled within 2 days or held within 2 days

(5) OK

(6) Take to PSP workgroup—How does the department appeal if they don't agree?

(7) Needs "DDP Program director changed to Bureau Chief"

- only persons who can appeal the PSP is the individual or guardian

- Is there an exception for when 37.34.2003 is in place?

(8) The committee felt this whole # should come out of the rule. Strong feelings about making a provider serve a client after commitment; the provider should be the driving entity on whether or not they can serve someone.

-suspension of dates doesn't make sense.

(9) Last sentence needs reworded to include Travis D and Urgent need process, remove the waiting list language.

(10) The whole team should be mentioned as needing to participate in the implementation of a supplemental plan of care.

(11) List of people as in #2(A-F)

(12) *The committee would like to know how the rule is to be handled when day 91 comes and the member has nowhere else to go.*

(13) *\*Shannon needs to do some research on the landlord/tenant law*

- Committee members pointed out that this is not very thought out, that in Montana an eviction can occur within 30 days and if a provider is following the landlord/tenant law then a member could be evicted from a house/apartment prior to the 90 days being up. Lots of concerns with DDP putting this in the rule.

(14) OK

**Next meeting will be on 12/2 at 10am** Agenda for the next call will be to discuss how we will begin to put together a document of guidelines for following the rule. Will try to have a copy of the Montana Landlord/tenant law to review also

Please call into this number (if it changes Shannon will send out an update)

Attendees:

Call in # - 1-877-668-4490

Attendee Access - 26512199

Minutes submitted by: Shannon Merchen